

Chapter 308-408A WAC

LICENSING

NEW SECTION

WAC 308-408A-010 Application for a license--Fingerprinting.

Persons who have been convicted of a crime within ten years of application may be required to submit fingerprint identification on a form provided by the department prior to issuance of a license.

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NEW SECTION

WAC 308-408A-020 Application process to take examination not licensed in another jurisdiction. This section does not apply to applicants for a home inspector's license who are actively licensed in another jurisdiction or were so licensed in the preceding six months.

(1) Any person desiring to take an examination for a home inspector's license, except applicants who have received clock hours

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in another jurisdiction, which have not been approved by the department or applicants who are requesting substitution of clock hours per WAC ~~XXX-XXXX-XXX~~, shall telephone the testing service up to one day prior to the desired test date to schedule and pay for an examination by cashier's check, certified check, money order, credit card, debit card, e-checks, or money voucher to the testing service. On the day of the examination, the candidate shall submit a completed examination application that has been approved by the department to the testing service. Approval is granted upon successful completion of one hundred twenty hours of education and proof of forty hours of field training approved by the department.

(2) Any person desiring to take an examination for a home inspector's license who received clock hours in another jurisdiction which has not been approved by the department who is requesting substitution of clock hours per WAC ~~XXX-XXXX-XXX~~ must submit a completed examination application with supporting documents, including evidence satisfactory to the department of having successfully completed any and all approved clock hour courses for licensure, to the home inspector program of the department of licensing.

After the qualifications for the examination have been verified by the department, the candidate shall telephone the testing service up to one day prior to the desired test date to schedule and pay for an examination by cashier's check, certified check, money order, credit card, debit card, e-checks, or money voucher to the testing service. On the day of the examination, the candidate shall submit the verified and approved examination application and examination

fee to the testing service.

(3) Any person desiring to take an examination for a home inspector's license, including applicants who have received clock hours in another jurisdiction which have not been approved by the departments or applicants who are requesting substitution of clock hours per chapter ~~XXX-XXX~~ WAC, must submit a completed examination application with supporting documents, including evidence satisfactory to the department of having successfully completed any and all approved clock hour courses for licensure, to the home inspector program of the department of licensing. After the qualifications for the examination have been verified by the department, the candidate shall telephone the testing service up to one day prior to the desired test date to schedule and pay for an examination by cashier's check, certified check, money order, credit card, debit card, e-checks, or money voucher to the testing service. On the day of the examination, the candidate shall submit the verified examination application and any supporting documents to the testing service.

(4) The candidate will be able to schedule an examination date up to one day prior to their desired test date. Candidates requesting a morning or afternoon test session will be scheduled immediately for an examination and will be provided with a registration number confirming their reservation. On the day of the examination, the candidate shall submit the verified examination application document to the testing service approved by the department.

(5) A candidate shall be assessed the full examination fee for

any examination in which the candidate fails to provide two days' notice to the testing service for changing their examination date or for failing to arrive and take a scheduled examination at the time the examination is scheduled or rescheduled.

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NEW SECTION

WAC 308-408A-030 Successful applicants must apply for license. Examination results are valid for one year only. Any person who has passed the examination for home inspector licensure must become licensed within one year from the date of such examination. Failure to comply with this provision will necessitate the taking and passing of another examination.

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NEW SECTION

WAC 308-408A-040 Application for home inspector examination, licensed in another jurisdiction. (1) Any person applying for a home inspector examination who has been licensed for two years in the same or greater capacity in another jurisdiction and has maintained his or her license in good standing is eligible to take the Washington law portion of the examination.

(2) Any person applying to take the examination under this section shall submit an examination application approved by the department and shall submit evidence of licensure in another jurisdiction by a license verification form completed by an administrative officer of the licensure authority in such jurisdiction.

(3) After the qualifications for the examination have been verified by the department the candidate shall contact the testing service up to one day prior to the desired test date to schedule and pay for an examination. Candidates requesting a morning or afternoon test session shall be scheduled immediately for an examination and will be provided with a registration number confirming their reservation. On the day of the examination, the candidate shall submit at the test site the verified examination application.

(4) The director, upon advice of the Washington state home

inspector board, may consider entering into written recognition agreements with other jurisdictions which license home inspectors similarly to Washington state. The recognition agreement(s) shall require the other jurisdiction to grant the same licensing process to licensees of Washington state as is offered by Washington state to license applicants from other jurisdictions.

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NEW SECTION

WAC 308-408A-060 Grading of examinations. (1) To pass the home inspector examination a minimum scaled score of seventy is required on each portion. The home inspector examination shall consist of two portions:

(a) The national portion consisting of questions that test general home inspector practices; and

(b) The state portion consisting of questions that test on Washington laws and regulations to home inspector licensing.

(2) A passing score for a portion of an examination shall be valid for a period not to exceed six months from the date of testing.

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NEW SECTION

WAC 308-408A-070 Reexamination. An applicant who has failed the examination or failed to appear for a scheduled examination may apply for reexamination, provided the required reexamination fee is submitted. An applicant who has failed the examination or failed to appear for a scheduled examination may apply for reexamination by contacting the testing service to schedule and pay for an examination by cashier's check, certified check, money order, credit card, debit card, e-checks, or money voucher to the testing service approved by the department.

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NEW SECTION

WAC 308-408A-080 Examination procedures. (1) Each applicant will be required to present one piece of positive identification which bears a photograph of the applicant. Failure to produce the required identification will result in the applicant being refused admission to the examination.

(2) Applicants will be required to refrain from:

(a) Talking to other examinees during the examination unless specifically directed or permitted to do so by a test monitor;

(b) Attempting to communicate or record any information;

(c) Using unauthorized materials during any portion of the examination;

(d) Removing test materials and/or notes from the testing room;
and

(e) Disruptive behavior.

(3) Applicants who participate in any activity listed in subsection (2) of this section will be required to turn in their test materials to the test monitor and leave the examination site. Their opportunity to sit for the examination will be forfeited. Their answer sheet will be voided. A voided answer sheet will not be scored and the examination fee will not be refunded. A candidate must then reapply to take the examination.

(4) Any applicant who was removed from the testing site for any of the reasons listed in subsection (2) of this section will be required to submit a letter to the department requesting permission to retest and stating the circumstances of the event. After receipt of the applicant's letter, the department will review the proctor's report and the applicant's letter and may deny testing for up to one year.

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NEW SECTION

WAC 308-408A-090 Home inspector fees. These fees are applicable to all original licenses, examination services, and fee generating services issued or performed after **XX XX XXXX** and all renewals for existing licenses with expiration date after **XX XX XXXX**. The following fees for a two-year period shall be charged by professional licensing services of the department of licensing:

TITLE OF FEE	FEE
Home Inspector:	
Application/examination	\$ 300
Reexamination	\$ 300
Original license	\$ 680
License renewal	\$ 375
Late renewal with penalty	\$ 435
Course review	\$ 75

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NEW SECTION

WAC 308-408A-100 Home inspectors renewal. The minimum requirements for a home inspector to be issued the renewal of a license are that the home inspector:

(1) Has furnished proof of successful completion of twenty-four hours in instruction in courses approved by the board.

(2) Submit a renewal fee.

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NEW SECTION

WAC 308-408A-110 Continuing education clock hour requirements. A licensee shall submit to the department evidence of satisfactory completion of clock hours, pursuant to RCW 18.~~XX~~.~~XXX~~, in the manner and on forms prescribed by the department.

(1) A licensee applying for renewal of a license shall submit evidence of completion of twenty-four hours of instruction in a course(s) approved by the director and commenced within twenty-four months of a licensee's renewal date.

(2) The twenty-four clock hours shall be satisfied by evidence

of completion of approved real estate courses as defined in WAC **XXX-XXXX-XXX**.

(3) Courses for continuing education clock hour credit shall be commenced after issuance of a first license.

(4) Approved courses may be repeated for continuing education credit in subsequent renewal periods.

(5) Clock hour credit for continuing education shall not be accepted if: The course is not approved pursuant to WAC **XXX-XXXX-XXX** and RCW 18.**XX.XXX**.

(6) Instructors shall not receive clock hour credit for teaching or course development.

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